

College Day Form

For an excused College Day, a student must complete the College Day Form and **return the form to Mrs. Pilgrim with a parent signature at least four days before the planned visit.** The high school office will then prepare an absence request for the student to have completed by their classroom teachers before the College Day. Students must then have the form signed by a college admissions counselor or representative while on their visit. The day will not be counted as an excused College Day visit until the form has been fully completed and returned to the guidance office with all appropriate signatures. College Days may be taken from the beginning of school through the end of April.

Parents, please make sure that you do not sign this form until your son/daughter has listed what their plans are below. Your signature on this form indicates your approval of their plan for using a College Day.

Student Name _____

Today's Date _____

School to Be Visited _____

Date of Visit _____

Please list your transportation arrangements (Who is driving, who is going with you, etc.)

Arrival time at the school's campus _____ Departure time from the school's campus _____

Student Signature _____ Counselor Signature _____

Parent Signature _____

Please have a representative from the school you are visiting sign below to attest that you spent time with them planning for your educational future. Also, have them note any information that the guidance office might need to know in order to make the admission/application process as smooth as possible. Thanks.

College Representative _____

Title/Position _____

Notes: