

# Learning Lab

## Student Handbook 2014-2015

### Goals and Expectations

- Increase focus on academic achievement
- Support classmates in their pursuit of academic excellence
- Take responsibility for your own learning
- Seek help from your regular classroom teachers as needed
- Follow all rules outlined in Student Handbook AND Learning Lab Guide
- Work Quietly and productively
- Help other students if they have questions as long as it does not disrupt the learning environment of others
- Respect each other's right to learn
- Go to the bathroom before or after learning lab
- Get passes to visit teachers before learning lab
- Bring everything you need – there are no locker passes, ever.
- Refrain from eating or drinking during Learning Lab unless in Honors Study Hall

### What to Bring

- Text Books
- Laptop
- Writing utensil
- Notebook Paper, Spiral Notebooks, Etc.
- Planner – for organization and passes
- A book for silent reading
- Any other necessary materials to complete assignments (i.e. calculator, construction paper, colored pencils, markers, glue, etc.)

## What to Do

- Work on homework
- Seek assistance from teachers (must get pass before Learning Lab)
- Check school/teacher webpages for changes/updates
- Write stories, essays, papers, etc.
- Make up any missing assignments, quizzes, tests, etc.
- Study in groups with teacher permission
- Plan daily/weekly use of time
- Get organized (planner, binder, etc)
- Read books
- Write in journal
- Study for quizzes/tests
- Attend class meetings or organizational meetings if eligible (Can not have an F in any class that week to attend)
- Attend test prep classes as scheduled

## How Learning Lab room assignments work:

- ◆ Student grades will be evaluated every quarter
- ◆ Students who have all A's and B's and have had no disciplinary violations will have the privilege of being in the Honors Study Hall\*
- ◆ Students with C's, D's and F's and/or students with disciplinary violations will be assigned to a Learning Lab in a classroom
- ◆ Students who have a grade of F on the eligibility report will not be able to participate in any organizational meetings and/or events

## Honors Study Hall

- ◆ Honors Study Hall is a privilege. Assignment to Honors Study Hall is dependent on academic success (getting all A's & B's), school attendance, and not having any disciplinary violations
  - Disciplinary violations include but are not limited to: unexcused absences, excessive tardies, detentions, suspensions, and so on.
- ◆ Students will have extra privileges
  - Snacks & Beverages
  - Use of iPods/MP3 players

- Talking quietly with peers
- ◆ Seniors who are eligible for Honors Study Hall and have received parental permission to do so will be able to leave school at 2:40 p.m. *after the first midterm.*
- ◆ Students who are assigned to Honors Study Hall will be able to go to the Media Center for a quiet working environment
- ◆ Students main focus in Honors Study Hall must be geared towards educational activities/projects

### Honors Study Hall Rules:

- 1) Cannot leave Honors Study Hall unless you have a pass
  - a) No dressing for sports before 3:10 unless otherwise announced
  - b) Daily passes to a quiet study hall in the Media Center are available from the Honors Study Hall room supervisors
- 2) Cell phone use is prohibited.
  - a. No texting, calling, etc.
    - i. 1<sup>st</sup> offense = warning
    - ii. 2<sup>nd</sup> offense = Loss of Privilege of Honors Study Hall
- 3) Be on time
- 4) Be respectful to fellow students and adults
- 5) Be clean
  - a. Pick up after yourself, dispose of garbage properly, etc.

### **Violation of Rules may result in a Loss of Privilege of Honors Study Hall.**

- After the second “Loss of Privilege” of Honors Study Hall for any reason, students are no longer eligible for Honors Study Hall for the remainder of the school year.